



HAMILTON COUNTY
DEVELOPMENTAL DISABILITIES
SERVICES

Service and Support Administration

A Service and Support Administrator (SSA) is the primary point of contact for individuals who are determined eligible for Hamilton County Developmental Disabilities Services through our agency's Introduction and Eligibility team. If you are eligible for agency services and you want ongoing support from an SSA, you can request one at any time and one will be assigned to you.

The Role of an SSA:

- Asks the person served what they want or need for a good life
- Gets to know each person and helps to form a team of support to assist them with life goals
- Provides assistance with self-advocacy and advocates for the person, when needed
- Respects the choices of the person
- Assists the person with locating, connecting, and coordinating additional supports in their community
- Monitors the services the person receives



Service and Support Administrators (SSAs) are responsible for developing person-centered plans. They are assigned based on the needs of the person and other considerations. SSAs are divided into teams:

Children's Team (enrolled in school)

- Information and Referral SSA (I&R): Available as questions or support needs arise
- Community SSA: Available for support based on yearly personal goals
- Medicaid Waiver SSA: Available for those enrolled in waiver-authorized services

Adult Team (no longer enrolled in school)

- Information and Referral SSA (I&R)
- Community SSA
- Medicaid Waiver SSA
- Multi-System SSA: Available for those also involved with the criminal justice system
- Group Home SSA: Available for those who live in larger residences

To learn more about Service and Support Administration, call (513) 794-3300. For more information about qualifying for services, please contact Hamilton County DD Services Introduction & Eligibility Department, (513) 559-6990.

*Hamilton County
DD Services*

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