



## How to report a Major Unusual Incident (MUI)

Hamilton County Developmental Disabilities Services (HCDDS) operates a Major Unusual Incident (MUI) Hotline for reporting all MUIs. The hotline is a voicemail/on-call system available 24 hours a day, seven days a week.

### **MUI Hotline Number: (513) 559-6629**

This hotline is available 24 hours a day/7 days per week for reporting purposes.

- **Press 1** to report an MUI (Notification Only) \*See MUI Reporting Required Information\*
- **Press 2** to be connected to MUI Intake during business hours

### **After-Hours Hotline Number: (513) 794-3308**

- **Press 1** to report an MUI (Notification Only) \*See MUI Reporting Required Information\*
- **Press 2** to be connected with the 24-hour emergency line to speak with on call staff

All written/typed MUIs must be sent to MUI no later than 3 p.m. the following business day by fax: (513) 559-6610 or email: [muip@hamiltondds.org](mailto:muip@hamiltondds.org)